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| C:\Users\andrewparkinson\AppData\Local\Microsoft\Windows\INetCache\Content.Word\The Reader.jpg | | | | | | | | | | | | | | | | | | |  | Instruction to your Bank or Building Society to pay by Direct Debit | | | | | | | | |
| **Please fill in the all sections (including ‘Official Use Only’ box) EXCEPT the ‘Reference’ box, using a ball point pen and send it to:** | | | | | | | | | | | | | | | | | | |  | **Service User Number** | | | | | | | | |
| The Reader Organisation  FREEPOST RSSL-UHCB-EKKE  Calderstones Mansion  Calderstones Park  Liverpool  L18 3JB | | | | | | | | | | | | | | | | | | |  | **2** | **7** | **1** | **0** | **6** | **6** |  |  |  |
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|  | FOR The Reader Organisation OFFICIAL USE ONLY  This is not part of the instruction to your Bank or Building Society.  Name:  Address:    Postcode:  I would like to become a Reader Friend (individual). Monthly Direct Debit: £4.00.  I would like to become a Reader Friend (family). Monthly Direct Debit: £6.00. | | | | | | | | |
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| **Name(s) of Account Holder(s)** | | | | | | | | | | | | | | | | | | |  |
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| **Bank/Building Society account number** | | | | | | | | | | | | | | | | | | |  |
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| **Branch Sort Code** | | | | | | | | | | | | | | | | | | |  | **Instruction to your Bank or Building Society**  Please pay The Reader Organisation Direct Debits from the account detailed in this Instruction subject to the safeguards assured by the Direct Debit Guarantee. I understand that this Instruction may remain with The Reader Organisation and, if so, details will be passed electronically to my Bank/Building Society. | | | | | | | | |
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| **Name and full postal address of your Bank or Building Society** | | | | | | | | | | | | | | | | | | |  |
| To: The Manager | | | | | | | | | Bank/Building Society | | | | | | | | | |  |
|  | | | | | | | | | | | | | | | | | | |  |
| Address | | | | | | | | | | | | | | | | | | |  | Signature(s) | | | | | | | | |
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| **Reference** (please leave blank) | | | | | | | | | | | | | | | | | | |  |  | | | | | | | | |
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| Banks and Building Societies may not accept Direct Debit Instructions from some types of account  DDI1 | | | | | | | | | | | | | | | | | | | | | | | | | | | | |

This guarantee should be detached and retained by the Payer.

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| DdlogolThe  Direct Debit  Guarantee |
| * This Guarantee is offered by all Banks and Building Societies that take part in the Direct Debit Scheme. The efficiency and security of the Scheme is monitored and protected by your own Bank or Building Society. |
| * If the amounts to be paid or the payment dates change The Reader Organisation will notify you 10 working days in advance of your account being debited or as otherwise agreed. |
| * If an error is made by The Reader Organisation or your Bank or Building Society, you are guaranteed a full and immediate refund from your branch of the amount paid. |
| * DdlogolYou can cancel a Direct Debit at any time by writing to your Bank or Building Society. Please also send a copy of your letter to us. |
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