**WEEKEND CLEANER**

**VACANCY REFERENCE CODE: 02/2018**

*Please quote this code on the application form*

*‘You think your pain and your heartbreak are unprecedented in the history of the world, but then you read. It was books that taught me that the things that tormented me most were the very things that connected me with all the people who were alive, or who had ever been alive.’* [James Baldwin](http://www.goodreads.com/author/show/10427.James_Baldwin)

* **Based at:** The Reader at Calderstones, Calderstones Park, L18 3JB
* **Reporting to**: Building Manager
**Salary**: £7.83 per hour
* **Hours**: 4 hours per weekend (2pm-4pm)
* **Duration:** 6 months fixed term in the first instance
* **Location:** Liverpool

**About this role**

This is a new opportunity for a flexible, committed individual with a proven track record to maintain high levels of cleanliness within our complex site in Calderstones Park. At Calderstones, The Reader is developing an international flagship project, a world-renowned, sustainable socio-economic enterprise that showcases our whole person, whole population approach to shared reading in an environment where people from all parts of society can come together. This place will become the permanent home for our organisation and a sustainable business model which will ensure we can extend the reach, impact and influence of our international Reading Revolution. The sense of place within the site is key; from the moment people walk through our door, they must feel welcome, relaxed and connected to the ethos and values of The Reader.

As the onsite weekend cleaner, you will be responsible for ensuring that the communal and public areas of the site are hygienic, attractive and safe. These areas include kitchens, toilets, event rooms, play spaces, offices, meeting rooms and a variety of other spaces that make up a collection of grade II listed buildings now in modern use.

The successful candidate will:

* Be flexible to changing demands of the post
* Take pride in a job well done, committed to achieving high standards of cleanliness and hygiene
* Be punctual and reliable
* Be willing to undertake any training relevant to the role
* Be trustworthy, maintaining confidentiality at all times in respect of organisational matters and to prevent disclosure of confidential and sensitive information
* Show ability to manage time effectively
* Be able to use initiative and the ability to work without supervision, but as part of a team.
* Have a competent knowledge of COSHH

You will ensure health and safety standards and procedures are adhered to, use cleaning materials appropriately and economically and maintain cleaning records as required.

**Personal Attributes and Circumstances**

We are looking for an experienced, trustworthy person who:

* Shares our ethos and values
* Has a proven track record cleaning buildings in commercial and/or educational and/or health sectors
* Is committed to developing a nurturing environment that will be the ideal home for our work
* Understands and is able to demonstrate the importance of high standards.

The job interview will focus especially upon these areas.

**How to Apply**

**Note**: Please do not just send in a CV. We will only consider applications that adhere to the following process:

Visit [www.thereader.org.uk](http://www.thereader.org.uk) and select the Get Involved > Jobs tab where you will be able to view the full job description and download an application form. Please complete the application form explaining how you meet the requirements of this role, to kateharrison@thereader.org.uk

**There is no deadline set for this post, but if a high number of applications are received we will close the vacancy.**

A high volume of applications may make replies to everyone impossible.